



Thank you for your interest in Ruawai College. This information will help you with our enrollment procedures. Our application form is on our website or will be emailed to you on request.

1) AN ENQUIRY IS MADE TO RUAWAI COLLEGE

Ms Tyla O'Sullivan, International Student Director (tosullivan@ruawaicollege.school.nz), will outline basic requirements:

- Aspects such as the appropriate Year level, Subjects, pre-requisites, language requirements, English Language Learning (ELL) & the Junior Foundation programme are covered.
- Accommodation: Either with Parent/s, with a Designated Caregiver or a school arranged Homestay. All accommodations must be visited and approved by the school.
- Tuition, Administration, Activity and Homestay Fees are discussed.

2) YOUR APPLICATION for 2026

Entry for new students coming from overseas will depend upon all visa status. For all students, including those currently in New Zealand, with the completed application we require:

- A Reference letter from a teacher at the student's present school. If the student is already in New Zealand the letter should be from their International Dean or Director.
- Examination results and a copy of their last report/transcript. Evidence is required that they have studied the English language and have gained a satisfactory level of written and oral English understanding.
- A Letter (in English and in their own handwriting) from the student applicant giving their reason for wanting to attend Ruawai College and giving information on their background, interests, hobbies and any future plans.

This information will be used to determine and recognize prior learning and the student's level of ability in their present educational situation. There are entry requirements or prerequisites for some Level 1, 2 & 3 subjects. Entry to these subjects will be at the discretion of the Dean and Principal.

3) THE APPLICATION IS CHECKED TO MAKE SURE OF THE STUDENT'S:

- Ability to achieve in ELL situations. Students must be able to structure sentences and paragraphs appropriately and maintain a conversation on a general topic. Seniors are expected to maintain a conversation on an academic topic and structure written work appropriately. This will include narratives, essays and reports. Reading should be at upper intermediate level.
- The ability of the applicant to adapt to the new environment.
- Their accommodation situation.
- Their possible subjects and career goals.
- Their past academic performance If the student is in Auckland or Te Tai Tokerau, an interview will be arranged. The Director can discuss subject choices and the desired



year level and convey important information to the applicant. Where possible, students will be tested for their language level. Interviews may be via Skype or WeChat.

4) IF ACCEPTED:

A letter of conditional acceptance is sent. Some additional documentation may be requested, relating to insurance, school expectations for behaviour, accommodation, and the enrolment agreement. Insurance arranged by the school must be paid with the Tuition, Admin, Incidental & Activity fee.

Enrolment is confirmed for a successful applicant once documentation is completed, fees paid and an Offer of Place issued. The applicant will then apply for a Student Visa. A student cannot start at Ruawai College without the appropriate Visa.

5) ACCOMMODATION

Arrangements for accommodation will then be finalized including a Home visit and Police Vetting where appropriate. Accommodation fees for Ruawai College arranged Homestays are payable in advance.

6) STARTING DATE

Subject to current NZ Government restrictions. If in New Zealand, the applicant will advise Ruawai College that their Visa has been approved.

POINTS TO REMEMBER:

- When applying, remember to provide evidence of your previous schooling, including levels of achievement and English language proficiency.
- It is preferable, where the student is presently residing in or near Auckland or Te Tai Tokerau, that they have a brief interview with the International Student Director. The Director can discuss subject choices and the desired year level and convey important information to the applicant. The intention is to make sure that the student's level of English will allow them the maximum benefit from a secondary school experience.
- Should you want more information or if you are in Auckland or Te Tai Tokerau and wish to make an appointment for an enrolment interview, please contact our International Director on email: tosullivan@ruawaicollege.school.nz
- The application and associated documentation must be signed by the student's parents or legal guardian.

English Language Proficiency and Course selection

- Junior students with a lower level of English proficiency may be considered for the Junior Foundation class, an intensive English language programme.
- If possible, students are interviewed for their language level when the application is made. This can be at school for students currently residing in Auckland or Te Tai Tokerau or by using WeChat and Skype interviews for those living offshore.



- Following English Language testing, students will be placed at a study level appropriate to their English language level.
- They must have evidence of prior learning and of high achievement in subjects such as Chemistry and Physics for entry at senior level.
- There are entry requirements or prerequisites for Level 1, 2 and 3 subjects. Students enrolling from outside New Zealand must show adequate prior learning in their subject choices if wishing to study at Level 2 and 3. Entry will be at the discretion of the Dean and Principal.
- Students are unlikely to progress to a higher level, e.g., L3, if they do not pass L2.
- Senior Students need to ensure that subjects taken allow for further Tertiary Study and meet the requirements for offshore tertiary study.

On arrival at Ruawai College

Arrangements will be made for the Head of the English Learning Area to meet with new International Students to discuss English language support. Testing will occur and any additional help arranged. There are ELL classes and a junior Foundation programme available along with additional help from the ELL Teacher Assistants for students at all levels.

CODE OF PRACTICE

Ruawai College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students administered by the New Zealand Qualifications Authority. Copies of the Code are available from website: <http://www.nzqa.govt.nz/>

IMMIGRATION

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website: <http://www.immigration.govt.nz/>

ELIGIBILITY FOR HEALTH SERVICES

Most International Students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full cost of that treatment. Full details of entitlement to publicly funded health services are available through the Ministry of Health and can be viewed on their website: <http://www.moh.govt.nz>

ACCIDENT INSURANCE

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website: <http://www.acc.co.nz>

MEDICAL AND TRAVEL INSURANCE

International students must have appropriate and current health and travel insurance for the entire length of their study in New Zealand. An insurance premium for either Orbit Protect or

RUAWAI COLLEGE
International Student Enrolment Procedures



Te Kura Tuarua o
Ruawai College
Kimihia ngā maunga teitei | Seek the highest peak

Unicare must be paid at enrolment or evidence of an acceptable New Zealand based insurance policy provided to the school