

Accommodation Policy

This **Accommodation** section outlines how Ruawai College meets the requirements of Code Outcome 18, clauses 71.c, 73–74, and 76–77.

To ensure the safety and wellbeing of international learners under the age of 18, the Code of Practice has several accommodation requirements that signatories must meet.

Code accommodation requirements

International school learners aged 10–17 years must only:

- live with a parent or legal guardian
- be in the care of a **residential caregiver**
- be in a group of properly supervised students (whose educational instruction is less than 3 months).

Signatories can specify in their policies any conditions or arrangements they may have for enrolled international learners regarding accommodation. At Ruawai College, we enrol learners who are living with their parents, in a homestay, or with a designated caregiver.

Living with parents

When a child is living with their parent(s), the school:

- requests proof of legal guardianship (e.g. child's passport and birth certificate, and parents' passports), and seeks legal advice on the authenticity of documents as needed
- checks and records the parents' passport visa/permit dates to ensure that they cover the learner's period of enrolment (if not, the expiry date is noted and parents are required to supply renewal details at the appropriate time)
- maintains contact with parents (e.g. through home visits, parent/teacher evenings)
- monitors the continued presence of parents (e.g. through permission forms, homework, formal parent interviews), and asks teachers to raise any concerns regarding absent parents)
- has processes in place to cover unexpected parental absences
- meets with the international learner to offer support and help address any problems, as required, and keeps records of any meetings in the international learner's file.

Related policies

- **Communicating with Parents of International Learners**
- **Immigration Matters**

